

## **Mobile Check Deposit Instructions**

- Log into the Achieve Mobile Banking App.
  - Click on the Menu Icon in the upper left corner of the screen.
  - A drop down menu will appear.
  - Click on *Deposit Check*.
  - Read and Accept the Disclosure.
- Select an account to make the deposit to.
- Enter the amount of the deposit. (Maximum deposit \$5,000 per day).\*
- Select the Camera icon and take a picture of the front and then the back of the check.
- Make sure to align the image of the check within the on-screen guides.
  You may have a message that reads: Achieve FCU would like to access the camera. Click "ok".
  The app needs access to your camera to take a picture of the check.
- Click the *Deposit Check* button.
- After a successful deposit, a confirmation message will appear.
  - You will also receive a confirmation email and your deposit will be processed within our <u>Funds</u> <u>Availability Policy guidelines.</u> Please allow 1-2 business days for processing.
- History Screen
  - The History screen allows the user to check on the status of check deposits that have been done with the mobile check deposit app.

\*Weekly and monthly limits may apply. Please contact our Call Center for further details.