



Setting Up Account Notifications (Alerts)

Account Notifications are an easy way to stay informed of account activity that is important to you.

- **To set up Account Notifications**
 - Log in to Online Banking.
 - At the top of the screen, you will see your name in the upper right corner.
 - Click the arrow next to your name to access the dropdown menu.
Choose: *Settings* then *Notifications*
- Choose which type of Notification (*Alert*) you would like to set up:
 - Accounts
 - Transfers
 - Budgets
 - Savings Goals
 - Authentication

For each notification type, Online Banking displays the icons that indicate which delivery methods you have enabled (SMS, email, or push) along with the number of accounts you selected for the notification type.

- **Enable Alerts** by selecting the alert's gear icon and switching the toggle to the ON position.
 - Some notification types are either enabled or disabled, while others allow you to customize the notification criteria.
 - The save button will not enable until you select at least one delivery method and you set the notification criteria, if applicable. You may specify a different notification delivery method for each notification type.
 - **Disable alerts** by selecting the alert's gear icon and switching the toggle to the OFF position.
Make sure to *Save Changes*.